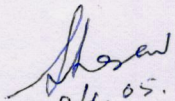


This meeting is presided by Dr. Swapna Ghorai, Principal & Chairman, IQAC.

1. Letter will be given to I. C. Bankura University for doing academics survey 21-22 to conduct SWOC analysis as given by joint secretary, WBSCH. Along with this academic and administrative audit 2021-22 will be done by the Bankura University at the same time. Requisite fees for inspection are to be given to the university for the visit.
2. Departments will be asked to send a list of content developed by teachers, Research project done by student and teacher, Teachers acting as resource person, List of instruments for lab-based subjects for departmental survey
3. MOU of college with different institute to be collected.
4. Google form to be created to make a list of teachers who are giving consultancy in different colleges.
5. IQAC recommends quarterly financial audit in each year for getting the audit report in due time.
6. IQAC needs more office assistant for smooth submission of AQAR and other related works.
7. Special attention to be given to increase more add-on course or certificate course in the college.
8. To prepare AQAR in time following dates are set for different criterion.
06/05/2023 for Criterion I, 08/05/2023 for Criterion I and VI, 11/05/2023 for Criterion II, 12/05/2023 for Criterion II, Other dates are flexible for other Criteria
9. IQAC is using two RUSA funded Laptops allotted for Music Department and Education Department. These two laptops are to be handed over to the respective departments. Another Old Laptop (Dell – inspiron i5) of IQAC is to be repaired by a competent vendor.
10. Co-Ordinator and other members request Principal to take proper initiative to implement different plan of action proposed in the meeting dated 07.07.22 and 17.11.22 and submitted to Governing body in due time.

The meeting ends with vote of thanks to the chair.




04.05.2023
Principal and Chairperson

Principal
Ramananda College,
Bishnupur, Bankura